



# Institute of Certified Management Accountants (ICMA)

## APPLICATION FORM FOR MEMBERSHIP

July 2020 - June 2021

Grade of membership for which you wish to be considered:	Annual Subscriptions
<b>Postgraduate Level:</b>	
<b>Certified Management Accountant (CMA)</b> - Degree or Professional Qualification in Accounting, completion of CMA units and 5 years relevant experience	<b>HK\$1,900</b>
<b>Graduate Level:</b>	
<b>Associate Management Accountant (AMA)</b> - Degree or Professional Qualification in Accounting and 3 years relevant experience	<b>HK\$1,700</b>
<b>Graduate Management Accountant (GMA)</b> - Degree or Professional Qualification in Accounting or completion of GMA Program	<b>HK\$1,600</b>
<b>Technical Level:</b>	
<b>Registered Business Accountant (RBA)</b> - Advanced Diploma in Accounting or equivalent*, or completion of RBA Program	<b>HK\$1,500</b>
<b>Registered Cost Accountant (RCA)</b> - Diploma in Accounting or equivalent*, or completion of RCA Program	<b>HK\$1,500</b>

### Part 1 - Personal Information

\*Please specify information in the blank provided

Title: (Dr / Mr / Mrs / Ms/ Miss / Other\*)  Preferred Name:

First Name:  Middle Name:  Surname:

Date of birth (DD/MM/YY):  Sex:  Male  Female

\* Name to appear on certificate:

### Part 2 - Contact Details

Mailing Address: Home Business

Address 1:

Address 2:

Suburb:  City / Region:  Country:

Home No.:  Work No.:  Mobile:

Fax No.:  Email:

### Part 3 - Education Background

Please list University and Post School courses / qualifications either obtained or currently being undertaken that will fulfill the entry requirements of the Institute of Certified Management Accountant programs. These may include degrees, graduate diplomas, and any professional or other relevant qualifications.

Qualification	Institution	Completion Date
1		
2		
3		

- Please provide Transcripts of Awards or Qualifications obtained

#### \*Note on Accounting Qualification

Recognised accounting qualification is either:

- An undergraduate degree with an accounting specialisation (at least 25% of the degree must be accounting and finance subjects) from an accredited university.
- An MBA from an accredited university that includes financial and management accounting and corporate finance, or
- A professional accounting qualification from a body granted a Royal Charter or Government Charter. "Certified" bodies may also be acceptable upon assessment on a case-by-case basis.

Please complete and forward the ORIGINAL form and documents# to:

**ICMA - Hong Kong Office**  
12/F, Tai Yip Building  
141 Thomson Road  
Wanchai  
HONG KONG

#Certified true copies required.

For enquiries, please contact:  
T: (852) 2574 1555  
F: (852) 2574 1455  
E: info@cmaaustralia.hk

[www.cmaaustralia.hk](http://www.cmaaustralia.hk)

## Part 4 - Present / Most Recent Employment Details

Employer's Name:

Date of Appointment:  Position:

Employer Address:

Suburb:  City / Region:  Country:

**- You must provide company letters and your Curriculum Vitae detailing information of management accounting experience that may contribute towards your application.**

## Part 5 - Industry & Company Size

Advertising / Marketing	Mining
Communications	Property Services
Public Utilities	Professional / Business Services
Government	Financial Services
Sport / Entertainment / Recreation	Education
Agriculture / Forestry / Fishing	Insurance
Construction	HR & Recruitment
Health / Community Services	Wholesale / Retail Trade
Manufacturing	E-Business / E-Commerce
Printing / Publishing	Finance & Banking
Logistics & Storage	Hospitality & Tourism

### Number of Employees:

<10	21 - 50	11 - 20	51 - 100
101 - 200	201 - 300	301 - 500	501 - 1000
1000+			

## Part 6 - Professional Memberships

Do you currently hold any other professional membership? YES\* NO

\*Please specify:

## Part 7 - Professional Interest

Please select the topics that you would like to receive information about (*you may select more than one*):

Auditing - External	Advisory Services
Management Consulting	Company Secretarial
Ethics	External Reporting
Financial Markets	General Management
Information Management / Technology	Insolvency and Reconstruction
Management Accounting	Public Sector Issues
Securities / Funds Management	Auditing - Internal
Treasury	Corporate Governance
Banking	Financial Control
E-Business / E-Commerce	Human Resources / Training
Financial Planning	Insurance
Industrial Relations	Marketing / Sales
Law	Small Businesses
Risk Management	

How did you hear about us?

\*Please specify:

Broadcast Media\*

Print Media\*

Online search engine\*

Online advertisement\*

By personal referral

Other referral\*

## Part 8 - CMA Membership (To be completed by all applicants for CMA Membership Status)

I have completed ICMA's CMA Program or obtained full credit for the program by undertaking a study program.

Student Number:  from (ICMA or University)   
in year  (Please provide transcripts or certificate of completion for units completed)

## Part 9 - Your Communication Preference

How would you like us to contact you?  Email  Mail  Fax

## Part 10 - Payment & Fees

Please tick:

Membership Subscription Fees  HK\$

Other Fees  HK\$

TOTAL =  HK\$

Payment by EPS Amount  HK\$

Payment by Cheque\* Amount  HK\$

Cheque Number  Bank Name

*\*Please make cheque payable to "CMA Australia".*

Payment by Bank Transfer \*\* Amount  HK\$

Bank: DBS

Account Name: CMA AUSTRALIA

Account No.: 016-494-471189175

*\*\*Please submit a copy of the bank-in slip.*

## Part 11 - Acceptance of Membership Rules

I,  (full name) wish to become a  (grade of membership)

member with the Institute of Certified Management Accountants. I fully understand that I am not, and cannot claim to be a qualified member of the Institute until the relevant membership application has been approved by the Institute. In the event of my admission as a member, I agree to be bound by the Rules of the Institute of Certified Management Accountants for the time being in force.

Signature of Applicant  Date

### Application Checklist

- Completed application form
- Membership Subscription Fees
- Signatures
- CV and/or company reference letters
- Academic transcripts
- Membership certificates (if applicable)
- Other supporting documents (if applicable)